

Meeting of the Board of the Shapinsay Development Trust held on the 7th of September 2026.

Present: Simon Meason (SM), Steven Bews (SB), Adrian Bird (AB), Toby Diamond (TD), Barry Moncrieff (BM).

In attendance: Lisa-Marie Muir (LM)

1. Apologies: Davie Campbell, Graham Rendall
2. Declarations of interest: BM – SWAP, AB – Smithy
3. Minutes of the meeting held on the 17th of August – Proposed SM, Seconded BM
4. Action Log – Smithy Broadband – now with cloudnet, however voip phoneline yet to be activated.

Linnhe Venture – to be put back in the water – crane arranged for this week

Bank Changeover underway

Policies – LM presented a pet policy for the Smithy – board approved.

Housing allocation policy first draft – to be presented after AGM

CDO report – CDO reported a busy month – attended and presented at the DTAS conference. Attended and was part of a 4 person employer panel at the Orkney workforce summit, putting forward the isles experience. Both were worthwhile vents with a lot to take away from them.

Piece Place going well with around £90 in donations towards other wellbeing related projects.

Fiona Sorbie starts as the new community coordinator this week

5. Project updates – Balfour cottages – under building is well underway, kit is made and will be brought over when ready. LM showed the board the suggested placement of the new water connection.

Spion – LM to meet with DC this week to begin to prepare a budget plan

Gas House – Community Bloom competition ends tomorrow, results given on Friday.

6. AGM: LM presented a draft mission, vision and values for the Trust to adopt at the AGM, these have been approved by DTAS and the board ahead of the member vote at the AGM.

LM ran through the suggested changes to the wording of the M&As to be presented to the members at the AGM.

LM to organise refreshments for the directors, SRL etc before the AGM and for the AGM.

LM to print 20 copies of the annual report

7. SWAPS – Azham – declined
Moncrieff – Rugby training - £84

Armchair yoga - £71.94

AB left the meeting at this point due to conflict of interest

8. Smithy – Discussion had over best way forward for the business after the loss of a few key staff members. It was decided to advertise for a general manager as soon as possible.