

**Meeting of the Board of the Shapinsay Development Trust**  
**Held 1st September 2025, 6.30pm, The Boathouse**

- **Present:** Adrian Bird (ABird), Simon Meason (SM), Barry Moncrieff (BM), Ashley Boyd (AB) (arr. 7.45pm)
- **In attendance:** Lisa-Marie Muir (LM)
- 1. **Apologies:** Davie Campbell (DC), Graham Rendall, Toby Diamond
- 2. **Declarations of Interest** – None.
- 3. **Minutes - 28 July:** Approved by ABird, seconded by SM.  
**11 July (Smithy):** Approved by SM, Seconded by ABird).  
**28 Aug (Smithy):** Approved by ABird, seconded by BM).
- 4. **Action Log**
  - Letting agents changed to OIPDL (from D&H).
  - Stonechips – ABird to action
  - Policies – VAO to supply templates.
- 5. **Turbine Report**
  - July/Aug reports noted.
  - Repowering group exploring combined isles project.
  - CARES feasibility bid opportunity approved by board present. ABird to circulate details.
- 6. **Accounts**
  - No update (DC absent).
  - Share scheme options expected for next meeting.
- 7. **CDO Update**
  - LM gave feedback from DTAS conference (attended with DC).
- 8. **Housing – Balfour cottages:**
  - Building warrant – final queries outstanding.
  - Planning (compound/road) approved.
  - Grants: RHF £700k confirmed; OIC £200k pending.
  - No. 9:
    - Damp issues – LM to order dehumidifiers for trial.
    - Chimneys – repairs required.
- 9. **Projects**

- **Wellbeing:** Ends Sept. AM's last day 13 Sept. Board recorded thanks. Decision: pause project, seek community feedback at AGM, revisit early 2026.
- **OOH:** Business plan due in 2 weeks.
- **Transport:**
  - Tuesdays over-subscribed – one passenger pre-booking to prevent missed connection but cancelling most weeks. LM to re-advertise emergency accommodation option.
  - Weekend evening car service to become book-ahead (by Thursday).
- **Home Energy Scotland:** 34 referrals; visits w/c 29 Sept.

## 10. AGM

- Report still in progress.
- Format: brief meeting + tea/coffee.
- LM to confirm draft accounts with DC.

## 11. SWAPS

- **Dunnet** – £635.40 (climbing)
- **Rendall** – £332.40 (climbing)
- **Mitchell** – £96.76 (swimming)
- **Mellor** – £60 (judo)
- **Chaney** – £168 (sing & sign, music, dance)

## 12. AOCB

- **11 Sept:** SDT board invited to Community Council Marine Plan discussion – LM to remind.
- A. Stewart finished employment; offered freelance newsletter work. LM to request terms – board agreed interim arrangement useful.

## 13. Next Meeting

- AGM – 29th Sept 2025.