

**Minutes of the meeting of the Shapinsay Development Trust held on the 28th of April 2025
at the Boathouse.**

Present: Ashley Boyd (AB), Toby Diamond (TD), Simon Meason (SM), Barry Moncrieff (BM), Christine Leslie (CL), Adrian Bird (ABird), Graham Rendall (GR).

In attendance: Lisa-Marie Muir

1. **Apologies:** Davie Campbell
2. **Declarations of interest:** GR – SWAPS and Balfour Cottage tenders
3. **Approval of Previous Minutes:** Minutes from the meeting on 10th March were approved. Proposed by ABird, seconded by CL.
4. **Action Log: Pat Testing** – LM to chase DC to see when this will be happening

Vehicle Checks – LM has completed a walkaround inspection and identified further damage on both cars. A reminder post will be shared with passengers to encourage care when entering and exiting the vehicles.

Smithy Broadband – LM has had no further updates from BT. OIC (via Ewan Kennedy) confirmed fibre is not yet available at that end of the village. LM to pursue a response.

Stonechips for Driveway and Turbine Road – GR obtaining quotes.

Weekend Car Service – there has been no uptake so far, but it hasn't been pushed beyond the initial advert due to lack of driver availability in April. LM to advertise and arrange a dedicate phone for the weekend service.

Turbine Update: Strong production month, though increased curtailment due to other turbines coming back online.

Repowering - ABird presented two repowering options; the Board agreed to proceed with Aquatera due to their relevant experience.

Planning Extension- SRL to review the decommissioning bond. The proposed extension would allow turbine operation until 2036.

5. **Accounts:** As DC was not present, there were no accounts to share, as previously agreed, a full set of accounts will be shared quarterly with project feedback each month.

6. **Project updates: Wellbeing** – LM shared the updated wellbeing plan. The Board approved snorkelling sessions, provided Kraken are assuming responsibility and liability.

Concerns were raised about launching a befriending programme at this stage, but it was agreed initial research could proceed. The board were concerned that befriending falls into the realms of 1-2-1s which were stopped due to safeguarding concerns.

The board were happy with the rest of the plan.

Rulinvoe – The new tenant is due to arrive on Thursday the 1st of May. Garden maintenance is still an issue, K Foulis is no longer available – LM to seek alternatives.

Balfour Cottages: (GR stepped out) Tenders have been received. Billy Groundwater to analyse bids. The Board's current preferred contractor is R. Rendall, contingent upon BG's review and pricing comparison. DC to begin the grant application process.

Smithy – Three formal complaints were received about 2 separate staff conduct issues across one weekend. AB has responded to all complaints, acknowledging their concerns and assuring them that a full investigation will take place. LM to engage with HR on next steps.

7. **SWAPS:** (GR stepped out) A Kirkpatrick £232.52 – Climbing competitions
£60 for Mellor – Judo lessons
Community Association £2000 to support free group activities for 25/26.

8. **AOCB: Correspondence from Paula Stagg** – Queries were raised around the car service, finances, housing, boat service and general communications. Each point was carefully reviewed and AB will respond formally on behalf of the board.

Sunday Boat Enquiry – The board agreed not to offer this during the summer season due to financial considerations and the existing 7.45 sailing from Kirkwall.

Smithy Tent Erection – The tent needs to be erected soon in the Smithy Garden soon, normally this is done by LM, AB and LMs partner, who is unavailable. BM offered to help. AB to notify board suitable weather and time align.

Flower planting - TD offered to help with flower planting.

Boat Sale - the advert runs out tomorrow, LM to renew and reduce the price.

9. **Date of next meeting** – 27th May 6.30pm