

Shapinsay Development Trust Board Meeting held at the Boathouse at 7pm on the 16th September

Present: Barry Moncrieff (BM) – Vice Chair, Christine Leslie (CL), Simon Meason (SM)

In Attendance: Davie Campbell (DC), Lisa-Marie Muir (LM)

1. Apologies: Ashley Boyd, Adrian Bird, Graham Rendall

BM chaired the meeting.

2. **Declarations of Interest:** SWAPs – BM declared an interest.
3. **Minutes of previous meeting:** Minutes of the meeting held on 19th October 2024 were approved by Simon and seconded by Christine.
4. **Matters Arising:** SHAC Lease Agreement: Terms of engagement letter signed with Lows. LM to work with them to create lease terms.
White Car: All DTS members have secured funding to purchase new vehicles. AB to explore further options.
5. **Accounts:** DC shared the latest accounts. SM suggested contacting RBS for a credit card. DC to follow up.
6. **Project Updates: Rulinvoe:** Carpets are installed. Lino requires 2 weeks of heating being on before installation. Tenants set to move in on 12th December. Porch tenders due by Friday. BM declared an interest and will not be involved in the decision process.

Balfour Cottage: Tender packs are being prepared, submission deadline to RHF is by Christmas. Currently stalled at the roads stage. Bushes trimmed by K Bews.

Transport (Boat): No update at this time.

Sunday Sailings: A request was made for later Sunday sailings. LM previously discussed with NM, who initially preferred no Sunday sailings due to crew availability but compromised with early evening sailings. Awaiting response for this year.

Transport Questionnaire: Distributed last week, good level of responses so far.

Smithy: Draft Christmas menu presented to the board. Smithy team will practice, price, and advertise. LM to conduct bar staff training.

Solar Panels: Planning application submitted. DC to submit HIE application. Deviate selected as the preferred supplier. LM to inform.

Community Energy Scotland (CES): LM is working on three projects with CES:

Expert Community of Practice (ECOP): LM to attend a Shetland event at the end of October, covered within the project budget. The transport questionnaire is part of this budget.

Rural Energy Hub (REH): Progress slower than expected. Awaiting MOU to move forward.

Climate Action Plans (CAP): Seven North Isles have been assigned a Development Officer to assist with their Climate Action Plans, critical for future funding applications. Four meetings have been scheduled.

Wellbeing & Climate Action Month: LM and AM organising activities throughout the month. More events planned.

CLD Training: LM has arranged free training with Community Learning and Development. First Aid course scheduled for 26th October, alongside a youth event. Future courses include Food Hygiene, Word & Excel, and Internet Safety.

7. SWAPs

- E Moncrieff: BM would need to step out, but this would reduce the director quorum. Decision deferred to the next meeting or will be made via email.
- A Chaney: Climbing (20.04)
- E Chaney: Climbing (20.04) & Swimming
- E Rendall: Returned full SWAP
- L Mellor: £594 approved via email

8. Any Other Business

- **Journalist Visit:** Robin McKelvie is visiting Shapinsay on the 19th for a tour. LM has arranged a visit to two local premises, followed by a car tour by SM and lunch at the Smithy.
- **Storytelling Festival:** SDT will cover hall bookings and hire.
- **Boathouse Couch:** Due to increased staff, the couch was removed. LM donated a child's bike in exchange.
- **SSE Community Benefit Fund:** LM collaborating with other Orkney DTs on using the fund for feasibility studies or surveys on fuel poverty in the Isles.
- **Hardship Fund:** SM suggested creating a hardship fund. Policy to be drafted and discussed by the full board at a future meeting.
- **MAP:** Concerns raised over the old field name map from the Smithy. BM to discuss its return with the SHAC chair.

9. Date of Next Meeting: 6pm, 7th October at the Boathouse.