

## Minutes of a meeting of the Shapinsay Development Trust held at the Boathouse on the 14<sup>th</sup> of October 2024 at 6.30pm

**Present:** Barry Moncrieff (BM), Ashley Boyd (AB), Simon Meason (SM), Toby Diamond (TD).

**In attendance:** Davie Campbell (DC), Lisa-Marie (LM).

1. **Apologies:** Adrian Bird, Graham Rendall, Christine Leslie.
2. **Declarations of interest:** BM (SWAPs)
3. **Election of office bearers:** for the role of Chair – SM nominated AB, BM seconded this.

**For the role of Vice chair** – AB nominated BM, SM seconded

**For the role of Treasurer** – AB nominated Simon, BM seconded

**For the role of Secretary** – AB nominated DC, SM seconded

4. **Minutes of the meeting held on the 16<sup>th</sup> of September 2024** – SM proposed these to be a true and accurate record, BM seconded

**Minutes of the meeting held after the AGM on the 7<sup>th</sup> of October 2024** – AB proposed these as a true and accurate record, SM seconded.

5. **Action log** – LM ran through the points raised on the action log: Conflict of interest register -TD to be added.

**Lease agreement for Smithy** – LM to liaise with Lows

**White car** – ABird is going to test drive a combi van and look into part exchanging the white car.

**RBS Credit** – DC to start the process as BofS have taken 2 years and now “lost” the paper work.

**Sunday sailings** – NM are not keen to run a regular Sunday service but would get people home from trips away on Stromness or Pentalina/north isles trips if need be, so a “booked” rather than scheduled service.

**Community engagement** – lots of engagement has been done through transport survey, 5 year plan, and youth engagement is planned.

**Solar panels** – Planning was granted, contractor appointed, hopefully to be fitted before the end of the year.

**Storytelling festival** was cancelled due to so much else being on that weekend.

**Hardship fund policy** – to be revisited when there’s time to discuss.

6. **Meeting with Delfinity:** Hazel and Fiona from Delfinity, the company working on our 5 year plan, met with us on Teams. There was a lot of discussion around the next steps, the information received so far during consultation and the best way to move forward. LM to meet with them next week to go over some ideas on the next steps regarding resources, capacity, the change in the funding landscape and limited capital funding.
7. **SWAPS** – E Moncrieff £250 for accommodation for training course  
Mellor – Swimming £53.73, Judo £36

8. **CLD training** – Word/Excel and digital skills will be cancelled due to lack of interest. First aid will need to be rescheduled due to so many having other commitments. Food hygiene and Boba tea events will hopefully go ahead.
9. **Wellbeing:** AM submitted a grant application to the mental health and wellbeing fund towards the wellbeing project and will be looking for a 3 hour post to help her run these groups if successful. AM also requested 4 hours added on to her contract. The board agreed to this up until March.
10. **Christmas** – The board decided to postpone the staff/board get together till January, LM to look into external caterers that could do a buffet so that the staff don't need to provide food. Date to be confirmed.
11. **Project updates:** Rulinvoe – no further update till planning is confirmed, DC has chased.  
Balfour Cottages – a special meeting is being held on the 28<sup>th</sup> of October to make a decision on BC. BM and DC to attend  
Spion – DC to investigate possibility of using feasibility funding for topographical survey and further feasibility on the land
12. **AOCB – Smithy** – Saturday night evening meals for November – Decision made to suspend these till Christmas and focus on Friday nights. Sundays – will stay open on Sundays for November. January and February will be Winter Warmers, Friday nights and pub only.  
Smithy games – AB suggested getting some board games -board agreed to get a few to start with.  
**Smithy Broadband** – LM to look into getting fibre  
NO9 want to install a cat flap – Board gave the ok as long as it's reinstated when tenant leaves.  
**Voucher request** – Smithy voucher requests outwith Shapinsay – board approved up to 10x£25 vouchers to go to non-Shapinsay groups.  
**Bike hire**- the free month was quite popular – LM suggested a lower fee for winter – the board agreed to a £5 day rate for winter for locals.  
AB is looking into barrel cooling options for the Smithy.
13. **Date of next meeting:** 25<sup>th</sup> November 6.30pm