

Minutes of the Shapinsay Development Trust AGM held on the 6th of November 2023 in the Community Centre Club rooms

Present: Ashley Boyd, Simon Meason, Barry Moncrieff, Stewart Leslie, Graham Rendall, Adrian Bird

Steven Bews, George Muir, Collin Sclater, Sheila Garson, Annette Kirkpatrick, Edith Tait, Darren Muir, Louise Hollinrake, Emma Clements, Leanne Bews, Esther Chaney, Richard Lawrence, Sue Lawrence, Carol Moncrieff, Eileen Muir, Lynn Collinson, Charles Hay, Mandy Hay, Kate Fereday Eshete, Janice Folwell, Sally Armitage.

In attendance: Doris Hutchison, Lisa-Marie Muir, Davie Campbell, Alison Meason, Keira Moncrieff, Lewis Moncrieff, Eileen Phillips, Lenka Mellor, Alison McDougall.

1. **Apologies:** Marjory Kent
 2. **Minutes of AGM 3rd October 2022:** Edith Tait proposed these as a true and accurate record of the meeting, Richard Lawrence seconded.
 3. **Matters arising:** None
 4. **Accounts:** DC gave a presentation of the draft annual accounts on the big screen.
 5. **Approval of accounts:** Steven Bews proposed them to be correct, Simon Meason seconded.
 6. **Chair report: Smithy** – We finally opened the Smithy Cafe on June 12th with the Heritage centre just a month or so behind. It goes without saying that this would not have been achievable if it were not for all the hard work of our trade folk, staff, board members past and present, volunteers and financial assistance from many of our funders and sponsors. It's clear to see that even given the challenges of running an establishment like this in these uncertain times the benefit to the community. Not only in providing a space for socialising and meeting, however a space for us to develop and nurture our staff and youngsters in gaining a foothold in to the workplace.
- ❖ **OOHB** – Firstly can I please take this moment to thank Harvey Groat and his family & many helpers for the service they provided the community over the last 10 years running the out of hours boat. I think you'll all agree that it's been an exceptional service that has been the envy of many an Isle community in Orkney and no doubt further afield too. Northerly Marine have currently been running this service for us these last few months with some difficult decisions having being made by the board in relation to the financial challenges of running a boat. As you will all be aware we most recently purchased our own vessel, The Elwick Bay, which Davie will talk about later.
 - ❖ **Cars and E Bikes** – The car service continues to run regularly, we purchased the green EV last year as the feedback from users was that the other two vehicles were too high for folk with limited mobility, so we are going to make the white one available for self-drive hires in the New Year. 10 more E-BIKES went out into the community on a shared ownership scheme for wellbeing and our original bikes continue to be available for hire, we started a new automated hire service through our website to streamline the hiring process.
 - ❖ **Housing - Balfour Cottages**, as a community we carried out an extensive consultation on the purchase of the cottage and the potential future plans, the cottages came into community ownership in February this year, planning is about to go into OIC, once again Davie will go over this in more detail shortly. **Rullinvoe** – We hope to hear good news from Scottish land fund later this month all going well the purchase will go ahead soon after, we took the step to get the plans into planning and the tender document out so we are ready to renovate asap

and hopefully have a family in by next summer. **Standpretty Site** – Currently referred to as Splan Brae, above Millbank was purchased in April with community engagement on potential usage and plans. Davie to discuss.

- ❖ **Youth Project** – This project finished in June 23, having secured £5000 in funding from NILPS, this has afforded us to employ Jan and Leanne for this post, which commenced in Oct 22. I would like to take this opportunity to thank them both for their hard work during these winter months. We are currently in communication with OIC on the possibility of a joint project. They currently have a post advertised for 2 hrs per week for a youth worker. (This post has yet to be filled)
 - ❖ **Wellbeing Project** – Thank you very much to Alison Meason for all her dedication hard work and discretion whilst in this role. We wish you well with your new venture. The baton has now been passed on to one of our newest members of the community hailing from Canada, Alison McDougall who's first day was today. Funding for this post has been secured until March 2024.
 - ❖ **SWAP (Shapinsay Way Ahead Programme)** – This has been a bumper year for applications namely, the School for trips to the mainland including Skara Brae, Maeshowe, Flotta and Hoy. Community Association for Fireworks and the continuation to enable them to run the hall and clubrooms for free for all groups and events and keeping the outdoor toilet clean and tidy, RNLi Guild to help with fundraisers, Picnic committee and Darts Club. Just a reminder to all that SWAPS are open to individuals and all community associated groups to fund Educational, Sports and Musical endeavours. We fund a budget annually of £12,000 for this purpose.
 - ❖ **Trust** – We were recently nominated for a Social Enterprise Award which was held in the Scottish Parliament the end of last month, although we didn't win this award it was a privilege to be shortlisted and experience an event with such notable competitors. We have also been shortlisted in the (Improving Scotland's Places) category for the SURF awards in Glasgow in December, SURF awards are to recognise and award best practice and innovation in community regeneration projects.
 - ❖ **Employees** – We currently have a collective of 7 employees on a mixture of full and part time contracts with a further 20 ad hoc staff assisting with operations in the Smithy and car service.
 - ❖ **Finally** – Once again this year I would like to thank, on behalf of the Board, all our staff, past and present for their endeavours, continued support, hard work and dedication. As a Trust and as a community we are taking on more and more each year and we seem to be relishing in the challenge that this brings. Lastly, I'd like to personally thank my fellow trustees for their volunteered time and effort given. Thanks to you all.
7. **Appointment of Auditor:** Orcadia was proposed as Auditor for 2023/2024, this was proposed by Adrian Bird, seconded by Stewart Leslie.
 8. **Appointment of Directors:** Stewart Leslie stepped down after 3 years on the board, thank you Stewart for your hard work during that time. Richard Lawrence stood for election on the board. He was proposed by Steven Bews, Seconded by Simon Meason.
 9. **AOB:** OSCR suggested a change to the M&As. The suggested change is to remove the phrase "To promote Shapinsay trade and industry for the benefit of the community and general public" and instead use the phrase "The advancement of community development (including rural re-generation). Adrian Bird proposed that we adopt these changes to the memorandum and articles of association, this motion was seconded by Sheila Garson.

The meeting was brought to a close and refreshments were brought out, Sheila Garson then gave a talk on the last 20 years and her time on the board and Davie Campbell talked about current and future projects.