

Minutes of the meeting of the Shapinsay Development Trust held in the Boathouse on the 8th of July 2024

1. **Present:** Ashley Boyd (AB), Adrian Bird (ABird), Graham Rendall (GR), Simon Meason (SM),
2. **Apologies:** Barry Moncrieff
3. **Declarations of interest** – none
4. **Action Log – Smithy Lease** – agreed to ask Lows to draw up a license to occupy.
Cameras – LM has continued to chase – should be fixed this week
Credit cards – ongoing still after 2 years – look into something else?
Health and safety – ongoing – NFU have sent over the file after visit
5. **Accounts** – DC ran through latest set of accounts
6. **Project updates** – Rulinvoe – Kitchen is home first fix done by painter and decorator, on course to be complete around mid-August. LM stated that upstairs needs painted due to alterations, board agreed to that and using tough wipeable paint for upstairs.
Shed – needs to be disposed of as unsafe. Garden needs work – LM to ask CJ to strim and cut back bushes. Fence and gate need replaced. Once planning give an answer on porch, separate tender to be issued for porch, shed removal (chip and install rotary drier) and include smithy fencing which also needs replaced.
Balfour Cottage – DC shared plans for new road layout, including paths. Board agreed to drawings to be submitted.
Charity shop – Opened on 4/7/24 with the first week takings going to the sustainability of Cast Affs -LM to meet with working group this week to discuss community groups involvement. First 2 open sessions saw 52 visitors and around £160 of income. Ramp has still not been installed, so there are some accessibility issues till that is installed – LM to chase again.
Transport- LM attended a CTA event in Kirkwall and spoke with OIC regarding our services.
 - We need a Section 19 permit to continue the car service "for hire and reward" despite no money exchanging hands.
 - LM to set up CTA membership for support.
 - LM to begin the Section 19 permit application process.
 - This means users must become members of the service, and a minimal charge must be implemented.
 - To qualify for grant assistance, a charge per run is required.
 - The board decided to forgo grant assistance towards the car service for now to enable us to keep the car service free for users, similar to bus pass usage on the mainland.
Climate Action - DC submitted an EOI for CARES grant assistance towards some solar panels for the Boathouse.

Smithy – LM met with the kitchen staff around the possibility of extending opening hours at weekends, to find out availability and willingness to be on board. All were keen to trial, so opening late at weekends from the 19th of July.

Harvest Home – asked to cater that, Kitchen staff all willing to help, but suggest we don't serve and people come to hatch.

Youth – LM met with Richard Smith around the possibility of him taking on the youth project, he came back on Friday to say that the CLD are offering match funding toward a 20 week pilot

project with 2 workers for 20 weeks, if SDT will match fund £2000. Board agreed to the spend to get some sort of youth provision on the island.

7. **Turbine update** – ABird shared the latest productivity graph
8. **Staff** – Assistant manager interviews to be arranged for Friday – LM and ABird to conduct.
9. **Maintenance contract** – DC to send the latest updated tender document, LM to advertise and send to local contractors
10. **AOB – SWAPS** – Mellor £37 for youth training courses
Chaney £57.60 for youth training courses

Show – opportunity to begin community consultation for the next 5 year plan, photography competition – Black and white, Agriculture, People, Nature and Shapinsay View. Colouring competition for young folk – maybe a couple of additions nearer the time.

Orkney Marine Planners would like to host an open day at the Boathouse, board okayed as long as it doesn't disturb day to day operations.

Tenant grass cutting – LM to send reminder to D&H

AGM – Preliminary date set for the 7th of October – LM to organise community groups and partner agencies to be involved.

11. **Date of next meeting:** 19th August 6.30pm, Boathouse.

