Minutes of the Shapinsay Development Trust board.

16th February 6.30pm

Held in the Boathouse and on Zoom

Present: Jean Coomber, Richard Lawrence, JB Bady, Stewart Leslie

In attendance via zoom: Davie Campbell

1. **Apologies:** Martyn Garret
2. **Declarations of interest:** None
3. **AGM:** Planning of AGM took place. 1/3 need to stand down for re-election.

The board will appoint the auditor.

Points for discussion at the AGM – Housing, website, Smithy, E-bikes, list of small grants and finances to be updated by Davie.

Kickstart, Wellbeing, Covid, EVs and Vertical farming projects to be updated by Jean.

There will be a short meeting held after the AGM to appoint roles for new board.

1. **Housing – Draft lettings policy**: The sub-group consulted with Orkney Islands and Council and Drever and Heddle regarding the lettings policy and adjusted it accordingly, to ensure it is legal and non-discriminatory. The Final draft is now ready for board approval. Discussions were held around the point system and whether there should be a minimum points required for entry. The board approved the lettings policy to go out for public consultation.

Davie shared the finances of the Housing project so far, to update the board on how things stand.

There will be an open day for No 9 held on the 3rd of April, it’s hoped the School house should be around a month later.

1. **Smithy –** The North Isles Landscape Partnership Scheme have contacted the chair about a grant of around £100,000 that is available for a community building for Shapinsay. It has to be spent by 2024 and cannot be used for capital to purchase a building, but could be used to upgrade one or more buildings community use. Davie suggested using a fraction of the money to have a survey done on the Smithy to investigate and do a valuation.

Once the survey was complete, it would go out for public consultation to see how the Community suggest the grant or building should be used.

This triggered some discussion around sustainability of any future projects and the future of the turbine. It was decided that sustainability of future projects needs to be at the forefront of any board decisions in the future as the turbine life is limited. There may be a possibility of replacing the turbine when its life comes to an end. The board will begin to look at it when it is estimated that there are 5 years left on the life of the turbine. Davie is going to look into doing a 10 year business plan.

1. **E-bike Shed**: Tenders are in and were both more than expected because of the extra costs involved in getting electricity cables in. The board approved the extra spend on the basis that on a project of around £46,000 the Trust was committed to contributing £8,500already and the decision had been taken to make the shed bigger than the e-bikes so that the Trust had some general storage space.
2. **AOB** – SWAP grants – It was brought up that there may be historical SWAP funds that had possibly been claimed but no receipts given, Lisa-Marie to look into these and chase up any un-finished grants.
3. **Date of next meeting**: 1st March 2021 18.00