**Minutes of Board Meeting of the Shapinsay Development Trust board,**

**held at the Boathouse on:**

**5th December 2017 at 18.00**

**Present: -** Steven Bews, John Phillips, Andrew More, John Baptiste Bady,

 Jean Coomber, Scott Garson.

**Also in attendance**: - Rachel Chrin and Lynne Collinson.

Steven welcomed Scott Garson, as the Community Council Rep, to the Board

1. Apologies. N/A
2. Minutes of meeting held on 7/11/ 2017. Agreed. Proposed JP, 2nd JB.
3. Matters Arising. Nothing not already on agenda.
4. Declarations of Interest. Scott Garson Fencing quote.
5. CAO report.

**Health and Social Care research on Shapinsay.**

This next item relates to any plans we might have to create sheltered housing should the community wish. We are being asked to engage with a five-month long HIE/VAO Aspiring Communities grant funded research project which has just got underway and *which could be crucial in helping us plan for any sheltered housing project.* This will look at the development of new models of community led care suitable for the islands and this will involve Shapinsay facilitating a community workshop, helping source research interviewees, providing SDT’s input and thoughts and will require the siting of a participation booth. The idea is that we are to be part of a follow on ‘Aspiring Communities Fund’ application at the end of March to progress the recommendations resulting from the initial research. I am having a joint meeting with other Development Trust reps and the researcher, soon.

 **North Isles Landscape Partnership**

A joint conference call is planned for Wednesday December the 6th at 12.30 lunchtime for us to question Alister Brown about the NILP plans for Shapinsay for which grant funding has been applied. As many Board members as possible are invited to attend – so far Steven and Jean can take part. This is an opportunity to gather information to help us decide amongst other things whether we want to accept funding to refurbish an old traditional building as a farm museum or similar as this would require a commitment from us. It will be known in March if the funding is secured.

**Shapinsay Community Association**

Shapinsay Community Association are interested in having a member on the SDT Board, but that person could not necessarily attend every meeting. They have asked if it would be possible for a nominated CA person to attend in their place when they are not available. I assume the person standing in would only be able to attend rather than contribute to the meeting. Would they be able to confidentially share the contents/outcomes of the meeting with the official Board member to keep them in the loop? Is this workable?

Board discussed this but decided that it was not workable within our constitution.

**Shapinsay Websites**

Two of the Shapinsay WordPress websites set up by SDT in 2015 are not accessible despite us having the passwords – they are the Heritage and the new Shapinsay Development Trust sites which were both holding pages. We urgently need use of the Heritage Page for the ‘Shapinsay Speaks’ project and advice on whether the pages we CAN get into can be linked to a new Word Press oral history Heritage Page with click and play plus recording capacity or whether a separate website needs to be created for this. There is an urgency to decide how to proceed due to grant funding deadlines. I am taking advice from Davie and his colleague about possible solutions.

This was discussed at length as Board felt the websites must be somewhere and be hosted by someone possibly (WordPress).

Ask Davey if we have made any payments to anyone for this.?

1. **Correspondence** –

**Shapinsay Surgery/Ian Hall’s letter.**

As we could see problems with confidentiality it was felt that it was more suitable for the Medical Fund or a SWAP application with matched funding from a constituted group e.g. Community Association or Lunch Club.

 **Shapinsay Community Council letter.**

Reply to the Council explaining that there are at present, and never have been, plans to build anything anywhere.

1. **Housing survey public meeting.**

We are trying to fix a date in mid-January for our public meeting where the results of the Housing Needs Survey will be unveiled and discussed along with the Island Plan and Big Hit updates. To share the costs of bringing Morven Taylor of HSCHT up from Inverness for the meeting we are trying to fit around her speaking at a Stronsay Development Trust event.

The board voted to ask Morven to come to our meeting even if Stronsay can’t make the same time. Date will be decided once Stronsay have had their board meeting.

1. **BIGHIT**

Project has the potential to be fully funded.

We had quotes from 3 contractors for works on the site from

 Heddles £134k, Casey Construction £141k and A Sinclair £203k.

Heddles was the preferred option.

The Board has agreed to go ahead with It provided there is no cost to the trust and subject to planning permission & building warrant and results of the public meeting.

 Public meeting will be held on the same day as the Housing Survey meeting.

1. **AOB** –

**Waiting Room Lockers in Kirkwall** – This should be paid for by Harbours we should promote it as we feel it is needed, But this is a job for the Community Council.

**OOH boat times**. – A request has been made for the boat to extend it running time to midnight after some discussion it was decided that this would not be cost effective.

**Fencing Quotes –** We had 2 quotesand decided to go with the one from Andy Summerfield.

**Generator –** What is happening with it? Steven will chase electrician for a quote to install it.

A tender request will be put out for the ground works for it. I.e. hard standing and some kind of shelter.

1. Date of Next Meeting. Will send e-mail as soon as we hear from Stronsay.