**Meeting of the Shapinsay Development Trust board, to be held at the Boathouse on: 7th November 2017 at 18.00 Minutes**

**Present: -** Steven Bews, John Phillips, Andrew More, John Baptiste Bady,

 Jean Coomber,

**Also in attendance**: - Davie Campbell, Luke Fraser (OIC Housing) Rachel Chrin,

 Lynne Collinson.

**Apologies**: - None

 **Minutes**: - Minutes of last meeting 10th October 2017 were agreed as a true record

 **Matters Arising: -** Fence at cliff edge. Contacted insurers about what if anything

 we need to do to make the area safe. Their reply is ‘There is no onus on us to ensure the safety of people using our facilities and no legal obligation. But it would be good practice and acting in a responsible manner to erect a fence.

There is no guidance as to the type, or height.

We will put out a request for tenders to erect a fence.

**Housing Survey**: - Luke Fraser led a discussion on the results of the housing

 survey.

We need to feedback to the community what the survey found i.e. that there is still a need/desire for sheltered housing on the island, then confirm that they want a project and if so does anyone have any other suitable land that they would like to sell. (We have first refusal on the ‘School House’ and the ‘Helliar Holm’ field.)

This is time sensitive and we need to put out a notice in the next Shapinsay Sound newsletter asking about land for sale.

We will try to arrange a joint series of meetings, with the other interested islands. The Highlands Small Communities Housing Trust and the community in late November or early January.

**Finance –**  Davie talked us through he attached financial statement.

**BIGHIT/PITCHES** – Davie updated the board on where we are with BIGHIT and

invited them to attend a meeting in Kirkwall on 22nd November 2017 when there will be more information and understanding and hard facts. Davie to advise venue and time.

In early February we will be having a visit from BITHIT ‘’big wigs!’’

**SWAP** – There were 2 SWAP applications for the board to consider.

1. Youth Climbing Series Comp. This was discussed and agreed.
2. Stage area and gravel pit at the school. This was discussed but the board felt they needed to get more quotes for the work and then try to obtain some of the funding from elsewhere before resubmitting the application.

**Correspondence** –

 Hugh Fraser Foundation letter (see attached) re mini bus.

Lynne had contacted the foundation re letter and their reply. Board decided we would thank them for the offer but at this time we should possibly be looking at getting a hydrogen bus. Lynne to write to them.

NILPS, Thaw support letter. (Lynne) Funds are still available to convert a building if we are still interested. Need to have a conversation with them. Lynne will try to arrange a teleconference. Wednesday is the best day for the board.

**AOB** – SDT have been asked if we could put up signage for the defibrillator, Order a sign from Amazon – Rachel.

Also, can we put the office name on the building to make it easier for visitors to find us. Board agreed we could put letters on the inside of the front window. Rachel to look in to this.

Table – we are to get a different smaller table for the boathouse.

**Date of Next Meeting**. 5th December 2017 at 6pm in the boathouse.