**Minutes of the Shapinsay Development Trust board held at the Boathouse on:**

**Monday1st October 2018at 18.00**

**Present –**Steven Bews, Andy More, Jean Coomber, Richard Lawrence

The board met with Hannah from VAO before the meeting.

Then Davie Campbell and Rachel Chrin. Joined the meeting.

1. **Apologies.-** JB Bady, Scott Garson.
2. **Minutes of the meeting held** on 29th August 2018 were signed as a true record.

Proposed Jean Coomber seconded Steven Bews.

1. **Matters Arising.**None
2. **Declarations of Interest.** Playpark and generator - Steven
3. **Finance. - Davie.**Davie will circulate the financial report around the board in the next few days.
4. **BIGHIT update.**Steven and Davie reported back on their trip to Brussels.
5. **Housing update.**Still waiting on planning department to let us know which sites are good to use. Next date for stage one, is 5-9 December.
6. **Correspondence.**

**Playpark.** Steven left the meeting for this item. The board agreed to put £1523.00 of SWAP funds aside for this and we will get the committee to put in an application for this amount, which will cover the first 3 items on the attached detailed costings.Proposed Andy More seconded Richard Lawrence.

**Community Transport Association Conference.**As some of the subjects covered at this conference will not be applicable to us here, we will get the information sent to us.

**Development Trust Staff networking** 11/10/2018 Davie will attend.

1. **Boathouse –**

**Boathouse Opening up and Keys**. As Lynne has left the trust we need to look at opening and closing procedures for activities outside of 10am – 2pm.

Board agreed to get a key box fitted by the side door and regular users will have the code to access it. Rachel to get a key box.

**Increase in fees?** (Community Association have put hire of club rooms up to £12.00 do we need to do the same?)

Board decided that there was no need to increase our fees aa we are a much smaller venue and unlikely to take business away from the community rooms.

1. **AOB –**

**Generator Base** so far, we have not had any response to our Tender Request.

**Highlands and Islands Enterprise** (**HIE**) are attending a Green Awards Evening on the 30/11/2018 in Edinburgh and would like Shapinsay represented. They will cover travel and part of the accommodation which should leave around £47.00 to pay. Davie is going and possibly Steven.

**WEBSITE** Davie has contacted 3 companies, but so far has only had 1 reply, he will circulate quotes when he gets them. (Look at Orkney Website for an idea of what we are looking for.)

**Home Care** on the island, Jean has offered to pick up this with Crossroads and Age Scotland.

1. **Date of next meeting.**Tuesday 6th November 2018 at 6pm.