**Meeting of the Shapinsay Development Trust board,**

**Held at the Boathouse on:**

**Monday17th June 2019at 18.00**

**Minutes**

**Present –** Steven Bews, J B Bady, Jean Coomber, Richard Lawrence.

Also in attendance – Davie Campbell, Rachel Chrin.

1. **Apologies.**Andy More
2. **Minutes of the meeting held** 16th May 2019 were agreed and signed as a true record. Proposed RL Seconded JC.
3. **Matters Arising.**
* **E-Bikes - Energy Saving Scotland Grants** this covers Bikes, safety equipment, charging points, etc. and has to be match funded. Deadline for applications is 20/09/2019.
* Contact other groups on the island to see who is interested in joining with us, need to look at charging points, storage which needs to be near the pier e.g. bike shed by the school. Davie will research with council.
* **Defibrillators**.Contact The Community HeartBeat Trust to find out what is involved and may be arrange a survey. Rachel to contact.
1. **Declarations of Interest.**None
2. **Finance.** See attached.
* When we put the accounts in the Sound.
* Look at getting a CDO/Project manager.
* Funding opportunity from VAO – retro fit homes grants.
1. **Future developments using H2 –** Meeting 24th June 6pm at the Boathouse. No agenda. Could ask the question “as we produce the hydrogen why can’t it be used by the islanders to reduce bills”
2. **Website update.** The website will hopefully be up and running before Christmas. Costs- Set up approx. £1200.00.Annual running costs would be within the range of£100 to £250. These cost to be covered by SDT.
3. **AGM –**2nd September 7pm in the community rooms. Rachel to book room.

Board Continuity - JB, JC and RL to stand again. SB has to stand down for a year as he has been on the board for 6 years.

1. **SWAP.** RL to rewrite the guidelines for applicants and scoring matrix to make them easier to understand and use.
2. **Data protection.** Can we arrange a course with VAO on Data protection for Dummies? Also after AGM a new Directors course. Davie to investigate.
3. **Transport user feedback** do we need a feedback form in the car and on OOH boat? Produce a form to be sent out with the Shapinsay Sound on a quarterly basis.
4. **Bank authorisation –** Look at changing signatories now as it took so long last time. Could try a new Bank?
5. **Wellbeing post** E-mails are going to JC at the moment while Alison is off sick. Hoping to extend the job by a year.
6. **Boathouse –PAT** testing Rachel to book with Fraser Electrical to get test done in the Boathouse and possibly link with Heritage Centre and the Kirk.
7. **Correspondence– None**
8. **AOB–**There are 6 H2 boilers available to Shapinsay. Should we take up the option, where could we put them? Few ideas might be Community Rooms, Boathouse, and Kirk.
9. **Date of next meeting.** 22nd July 2019 at 6pm in the Boathouse.