**Minutes of meeting of the Shapinsay Development Trust board, held at the Boathouse on:**

**Monday July 2nd 2018 at 18.00**

Present **–** Steven Bews, Andy More, Jean Coomber,

Also present –Gillian Skuse, Diane Foubister - Age Scotland

Davie Campbell, Rachel Chrin, Lynne Collinson, Eileen Phillips.

1. **Here to Help/Care –** Gillian Skuse and Diane Foubister from Age Scotland gave us an overview of the services they offer.

**Here to Help** a traditional home help, low care service. E.g.can do cleaning, clothes washing, cooking**,** take people to Doctors appointments or for days out etc.

**Here to Care** A new service runs from Monday – Friday. – Personal care showering, washing and dressing and general help but not cooking or cleaning.

**Please ask for the recording of this item if you would like to hear it again.**

**MEETING.**

1. **Apologies.** Scott Garson
2. **Minutes of the meeting held on** 4th June 2016 were agreed and signed as a true record. Proposed - Jean Coomber. 2nd Andy More.
3. **Matters Arising.** Generator. Tender invite to go out again.

Transport. Car - Red Leaf has now been returned as it was at the end of its contract.

New Leaf due to come up soon this time we have included the maintenance package.

Mini Bus – Needs the ramp fixing John Phillips has offered to have a look at it.

Eday trip – there are no plans to try to run this again as we now have all the kit on island.

1. **Declarations of Interest. None**
2. **Housing update Davie.** We are on schedule with this and getting application to Scottish Land fund ready, we must make the application attractive, to send stage 1 closes on 23rd August 2018 and stage 2 on 2nd December 2018.

**There is another meeting on 23rd July in the afternoon.**

We hope the 6 sites will be surveyed by the end of next week and we will know which

sites are feasible. Once this is known we will inform everyone at the AGM and send out a

form in the Shapinsay Sound for people to respond.

Davie and Jean went to a meeting with David Knight from Big Lottery Fund and he says

we need to change our M&As to comply with their eligibility requirements. The area

which needs changing concern membership which must be open, inclusive and

not discriminatory the sections he advised needed changing are 4,6,10 & 11.

Rachel to look at the M&As and see what is needed. A copy of the Scottish Land Fund

Guidance notes can be found here. [file:///C:/Users/Owner/Downloads/SLF\_GUIDANCE+NOTES\_V2+(2).pdf](file:///C%3A/Users/Owner/Downloads/SLF_GUIDANCE%2BNOTES_V2%2B%282%29.pdf)

1. **BIG HIT -** We now know all the costs. Allan Reed £10K, OIC £906.00, B Rendall, Design £1800.00 and Heddles £134K+VAT.
2. **Finance - Davie. -** See Attached’

 We need to read the meters for Hydro and Business Stream to check against the bills. These have now both been put on Direct debits.

1. **CAO – Report** – See attached
2. **AGM. -** Monday 3rd September 2018
3. **Correspondence.** Membership application Mary Horgan - agreed.
4. **AOB.** Transport phone now in name of SDT.

Invite - Peter Rickards from THAW to next meeting. Lynne to action

1. **Date of Next Meeting.** 23rd July 2018 6pm at the Boathouse.