**Minutes of Meeting of the Shapinsay Development Trust board, held at the Boathouse on:**

**Monday 26th February 2018 at 18.00**

**Present –** Steven Bews, J B Bady, Andrew More, Scott Garson.

It should be noted that John Phillips has resigned from the board

**Also, in attendance –** Rachel Chrin, Davie Campbell, Lynn Collinson.

1. **Apologies.** Jean Coomber
2. **Minutes of the meeting held on** 5th February 2018

were read and agreed but need a copy of Davie’s report added. Proposed Andy More seconded JB Bady

1. **Matters Arising.**

**Visit to Eday.** Waiting to hear from Annabel Bews of Bryan Rendall Electrical about new date. Will be emailed round as soon as we get it.

**Here to Care** –Visit. Gillian Skuse was unable to make this meeting,

**Board Agreed** that we will keep trying.

**Generator.** Reply from SSE -would you be able to confirm what venue you would be looking to use for this? We would need it to be a designated emergency hub and a not for profit venue but if you could confirm that these conditions have been achieved then we would be ok for it to change location.

**Board Agreed** to keep the generator at the boat house. Tender to go out for ground works after consultation with Billy Groundwater from Orkney Surveying Services.

1. **Declarations of Interest.**  None
2. **Finance. –** This has been a good year see attached for details**.**
3. **BIGHIT -** Civil works hoping to start this week we are just waiting for a signature from one landowner. Electrical side going to tender (to design and build) this week £170k + VAT as guideline. Also looking at ways to claim back VAT.

**Board Agreed** to hold a meeting with SDT, SRL, Davie, Doris and Mark Hall to discuss VAT and Funding. On 12th March 2018

1. **Housing Survey.**

**Board Agreed -**We now need to get the surveys done on all the sites offered. Send a letter to the landowners to get plans of the offered sites.

1. **Island Plan.**

Board agreed Take ownership of the plan, make it simpler, update it (Where are we at, where are we heading.) and send it out in the same format as the Shapinsay Sound. **Lynne** - to action.

1. **CAO – Report** see attached.
2. **Correspondence.** Cable Replacement letter from MSP.

**Board Agreed-** Steven would draft a reply and send it round the board for comment.

Orkney PC offer of IT services for the isles.

**Computers, Laptop, Accessories -  examples and information about them.**

         **Computer repairs – General Health checks etc.**

         **Wi-Fi, Wi-Fi Extenders/Networking, CCTV etc.**

         **Tuition, Tutorials -  For example, how to save a document, how to use Skype, how to use Facebook, how to put Shortcuts on the desktop, how to back up, explain updates etc.**

         **One to One Tuition is an option, as is having group sessions for beginners or the elderly.**

         **Team viewer (Remote Access) – Explain the advantage of being an islander and having Team viewer on your computer to help with any problems.**

         **A Question/Answer Session**

**Board Agreed** – to run advert in Shapinsay Sound to see if there is a demand for it on Shapinsay.

1. **AOB. Youth Drop In –** Following some damage at the Boathouse Steven had ‘dropped’ in visit one evening and plans to ‘drop in’ unannounced occasionally.

The drop in cannot continue as it is as not fair on Marcus, they need to set up a committee possibly of parents and youth. They also need to decide how they are going to spend their money from YIYC.

1. **Date of Next Meeting.** 30th April 2018 6pm.