**Meeting of the Shapinsay Development Trust board,**

 **to be held at the Boathouse on:**

**Monday 1st April 2019at 18.00**

**Minutes**

**Present: -** Steven Bews JB Bady Jean Coomber Richard Lawrence Fiona Summerfield Mary Horgan

Also, in attendance: - Davie Campbell Rachel Chrin

1. **Apologies.** Andy More.
2. **Minutes of the meeting held** on 25th February 2019 were agreed and signed as a true record. Proposed J Coomber, Seconded F Summerfield.
3. **Matters Arising. THAW** - Davie spoke to Peter Rickards about keeping us up to date with an article in the Shapinsay Sound. Add THAW to reminder email.
4. **Declarations of Interest.** – Steven Bews - Housing
5. **Finance. -** Davie ran through the Financial report (see attached) The deficit is due to some large one-off payments i.e. New car, internet, THAW. Davie will send out budgets for 2019/20 to the board and these will be discussed at the next meeting.
6. **Future developments using H2**.  **-** we are planning an energy meeting in May and inviting Neil Kermode, John Clipsham, Adelle Lidderdale and Mark Hall to attend. We need to know how much we can produce and what we want to do with it. Is there a possibility of heating individuals houses, in partnership with THAW, with the hydrogen?

**Davie** to contact Neil Kermode, John Clipsham, Adelle Lidderdale and Mark Hull to arrange a date in the week commencing 20th May.

1. **Website update.**Get together a meeting of interested parties to take this forward.
2. **NILPS.** Call a meeting with Andrew Golightly and representatives from Community Association, SHAC, Community Council and SDT.
3. **Wellbeing post–**Report attached.
4. **Boathouse-** Gardening. 2019-2020 Due to there being more work needed in the garden Nina has asked for more time to do the work. - We will need to put it out to tender again to show the increased hours.

Picnic benches are now in place**.** Do we need a rubbish bin outside? - No, we can just move the wheelie bin round to the back of the building. Steven to put anchoring loops on the back wall.

The Key box is now fitted and being used.

1. **Correspondence-** Information from HIE re training courses, do you want them sent around the board? – As the contain information that may be useful to other groups then they are to be circulated.
2. **AOB–**
* Keeping board games at the boathouse for the ‘Game on Shapinsay’ group? They would like to purchase either a lockable cabinet or make a roll down cover for one of the bookcases. – Agreed they can purchase a cupboard as long as it fits in the space by the window (where the small sofa is now) but they have to be responsible for managing the scheme.
* We have been approached from next door about us replacing the fence between the two properties. - Write a polite letter declining.
* Mary asked how we dealt with omitting private and confidential sections of the minutes that we couldn’t post on the internet do we black them out or delete them. We would remove any reference to staffing issues.
* Minutes of meetings to be put up in shop, they were put up but the shop do not leave them there for long.
* Weekend bookings for the OOH boat. Fiona asked if Harvey could take bookings at weekends. We will ask Eileen to speak to him about it. The question was asked as to why the transport was not used more (maybe we could do trips to the mainland in the summer? and why using the minibus was not free. Can we put the charges in the Shapinsay Sound for all transport?
* Relief Driver – We have appointed a relief driver, Sue Lawrence, to cover when Eileen is off. Rachel to print off a HMRC starter check list and get it completed also to check with VAO if she needs a PVG check.
* 5 Year plan for next 5 years put an article in the Shapinsay Sound asking for input from the community as to what they would like to see in it.

**Steven** left the meeting at this point.

1. **Housing update.** Ongoing.

Consultation with the community will start on the 27th April, when the architect will be here then from 29th April to 4th May all in the boathouse

1. **Date of next meeting. 13 May 2019 6pm in the Boathouse.**