**Meeting of the Shapinsay Development Trust board,**

**held at the Boathouse on:**

**Monday 25th February 2019 at 18.00**

**Minutes**

**Present -** Steven Bews, Jean Coomber, Richard Lawrence, Fiona Summerfield & Mary Horgan.

Also in attendance – Davie Campbell.

Andy Golightly was invited to the meeting to discuss the North Isles Landscape Partnership. AG took the Directors through the background, the funding, projects identified within Shapinsay and possible future directions. AG circulated a summary to the Directors post meeting to review and circulate to other relevant organisations throughout Shapinsay.

1. **Apologies.** Andy More, J B Bady & Rachel Chrin.
2. **Minutes of the meeting held** on 14th January 2019 were read and signed as a true record. Proposed by RL & Seconded by JC.
3. **Matters Arising.** It was agreed that it was necessary to get regular updates from THAW regarding the work being undertaken by them on Shapinsay. DC to email Peter Ricard to see what information was possible.
4. **Declarations of Interest.**Steven, Housing.
5. **Finance.** – DC presented Management Accounts for Feb 2019, main highlights included all income was received for year, donations/charges slightly lower than anticipated. SWAP applications have been successful this year and there had been a lot of extra investment by the board with a new electric vehicle ground maintenance, Wi-Fi upgrade, Office equipment upgrade and THAW contribution.
6. **Housing update.** Stage 1 Application has been successful securing funding for Architect Fees towards the project and form a small steering group which will include members of the board and residents of Shapinsay. The next step is potentially for the board to progress with Stage 2 of The Scottish Land Fund and an application to the Islands Housing Fund. It was agreed to start working with the architect and discuss the next funding steps at the next meeting. Shane Scott has been appointed as the Architect after going through a procurement process. Public Consultation was decided to put back until April to give the steering group and the architect time to meet and discuss.
7. Future **developments using H2** It was agreed to defer discussion to the next meeting with a Board development session to be held in May 2019. The board hope to invite some local energy experts to participate.
8. **Website –** There has been initial interest from the Shapinsay Community Association, Elwick Bookwrights, Uniformed Organisations, SHAC, handbells group and the school would like a link to it. RC has been in contact with these organisations. RC was not in attendance so this was deferred to the next meeting to discuss strategy, content, delivery and timescale, The Board was keen to keep this moving and show progress as it would be an asset for Shapinsay as a whole.
9. **Care update –**  Jean Coomber presented an update. Crossroads are keen to get involved to recruit carers on the Island and the board has committed to financially assist with training and also delivery to the service user. However Crossroads currently have been unsuccessful to attract local carers and have failed to currently recruit. The board agreed to rethink the strategy and find a solution as they feel it is a great opportunity to develop the service on the Island. Board members felt this could be explored by the new wellbeing co-coordinator who is due to start in the beginning of March.
10. **Wellbeing post –** Interviews had been taken place and Alison Meason has been employed. Alison is to commence at the start of March 2019 until the 31st March 2020. Funding has been secured within the consortium and it was agreed for VAO to act as line manager with SDT directors to add support.
11. **Boathouse.**

Key Box - Steven to fit the Box in the next week.

Generator update – Quotes have been received, SB to contact contractors.

Defibrillator update – Preferred location is still the Fire station and discussions were ongoing regarding installation.

1. **Correspondence**. None to Report.
2. **AOB –** Board felt it would be beneficial to familiarise themselves with the SDT’s M&As which would assist all board members in the future as the terms of reference.
3. **Date of next meeting. Monday 1st April 2019 6pm in the Boathouse.**