**Minutes of the Shapinsay Development Trust Board meeting**

**held**

**16 January 2017 at 6pm.**

**Present:-** Sheila Garson (Chair), Jean-Baptiste Bady (Vice Chair), Stuart Roy McIvor, Steven Bews

**In Attendance:** - Nic. Thake, Lynne Collinson, Luke Fraser and Rachel Chrin

1. **Apologies**: - were received from Andrew More.
2. **Minutes**: - of meeting held on 22 November were agreed.
3. **Matters Arising**: - None
4. **Declaration of Interest**: - **SRM** - noted membership of the board of OHAL in relation to Island Housing Fund / Rural Housing Fund / Scottish Land Fund - EOI (see item 5.) This declaration will stand until further notice.
5. **Presentation from Luke Fraser, Housing Manager (Policy & Planning) OIC on opportunities arising from the Islands / Rural Housing Fund(s).**

Luke gave a very interesting and comprehensive presentation of what is available to the Island. (see e-mail sent by NT on 17/01/2017.

Ideas for what we do on Shapinsay were discussed one option looked at 6 sheltered or very sheltered units and 2 support worker’s houses.

There will be an article a month in the February, March and April editions of the Shapinsay Sound followed by a community wide consultation.

**SG** Thanked Luke for coming over and for the presentation. Luke then left the meeting.

1. **Financial Report** – summary provided by D. Campbell.
2. **Community Fibre Partnerships** NT prepared the following to go out in the next Shapinsay Sound

As part of its established remit to look at ways of improving broadband here Shapinsay Development Trust has expressed an interest in forming a community broadband partnership with BT - see <http://www.communityfibre.bt.com>

The aim of the partnership would be to rollout a superfast fibre connection to as many households and businesses as possible. We have just started the process of recording broadband needs (and speeds) across the island. The island phone book is a valuable resource to help us do this. During February, we will use the information in it to check an online resource which indicates the current broadband speed available to each household listed. This will then go off to team at BT who will assess it.

If you are included in the phone book but would prefer that we did not use your details towards scoping a project, please let us know before 10th February. Similarly, if you are not listed in the island directory but would like your line to be included in the study please contact the office by the same date.

email: [boathouse@shapinsay.org.uk](mailto:boathouse@shapinsay.org.uk) Phone: 01856 711733.

We hope you agree that this is a scheme worth investigating to the stage that we can know whether it can work here - and how much it would cost to make it happen. Once that information is to hand we can consult more widely about how to proceed.

1. **SRL Report** – November and December figures were exceptionally good and a report was issued to the board.
2. **Staffing Update & presentation by Lynne Collinson on her contracted work as Community Action Officer** –

There were applicants interviewed for all the advertised jobs Rachel Chrin is now in post as Boathouse Co-ordinator and Jan Buchanan will shortly be starting as cleaner however the driver post was not filled and will be re-advertised in the Shapinsay Sound in March.

Lynne gave a very interesting presentation on what her role as Community Action Officer has entailed so far and what she hopes to achieve in the future. She also introduced the Island Directory which she has been working on.

Board agreed to keep Lynne on in a freelance capacity for now, but to put a bid in to Leader to make it a salaried post for 3 years and to look for funds to cover the matched funding aspect which Leader would require.

1. **SWAP** – Have funded the ferry cost for bringing the Screen Machine over here.

Brogan Moffett has received a grant to cover fees to allow her to train on the North Isles ferries. She will also apply for a grant to cover her training costs for her food handling course.

There is still an outstanding offer waiting to be taken up, but this will expire at the end of the financial year.

There are still funds available to award if people want to apply.

Need to look at advertising this fund to raise awareness also to look at how it works so small amounts could be awarded to allow the purchase of small items for use in bigger projects e.g. buying diaries for children involved in the Kindness project.

1. **Co-op Bank** – Form 3b, all directors have now returned these.
2. **Correspondence -** None.
3. **AOB -** None,
4. **Date of Next Meeting** -27th February 2017 at 6pm in the Boathouse.